

**GOVERNMENT OF ANDHRA PRADESH  
FINANCE (OP.I) DEPARTMENT**

Establishment– Finance Department – Smt. Madhukantha Kapoor, Assistant Secretary to Government - Casual Leave – Granted – Permission to avail Leave Travel Concession – Orders – Issued.

**FINANCE (OP.I) DEPARTMENT**

**G.O.Rt.No. 4759**

**Dated. 27-12-2012  
Read the following:**

1. G.O.Ms.No.226, Finance & Planning (FW: TA) Dept., dated 21-09-1996
- 2.Circular Memo.No.11818/48/A2/TA/2001, Finance (TA) Department, dt: 07-03-2002.
- 3.GO MS No 151 Finance (TA) Department dt 04.05.2010.
- 4.G.O.Ms.No.98, Fin & Plan. (FW: TA) Dept., dated.21.05.2011.
- 5.Application from Smt. Madhukantha Kapoor, Assistant Secretary to Government, Finance Department, dated.14-12-2012

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Smt. Madhukantha Kapoor, Assistant Secretary to Government, Finance Department is granted Casual Leave for a period of 5 days on 28.12.2012, 29.12.2012, 31.12.2012 and 01.01.2013 & 02.01.2013 with permission to avail prefix public holiday on 30-12-2012 to avail LTC, to go to “MOUNT ABU” Rajasthan (any where in India) on pilgrimage visit and back to Head quarters along with her family member, during the block period of 2011-12, duly restricting her claim as per her eligibility i.e. two tier AC as per reference 4<sup>th</sup> read above.

2. In connection with the above leave and in terms of orders issued in the Government Orders fourth cited, Smt. Madhukantha Kapoor, Assistant Secretary to Government is permitted to avail Leave Travel Concession during the block period of 2011-12 to go to “MOUNT ABU” Rajasthan and back to Head quarters along with his family members. (anywhere in India once in entire service during the second part of the Block period) subject to conditions as mentioned in the reference 4<sup>th</sup> cited and the tour programme is as follows,

Hyderabad to Ahmedabad on 28.12.2012	- by Flight
Ahmedabad to Mount Abu by taxi	- No claim
Return from Mount Abu to Ahmedabad by tax i	-No Claim
Ahmedabad to Hyderabad on 02.01.2013	- by Flight

3. Necessary entries of the availment of Leave Travel Concession by Smt. Madhukantha Kapoor, Assistant Secretary to Government have been recorded in the Service Register of the Officer and the fact shall be certified in the bill in which the detailed T.A. is claimed.

4. Smt. Madhukantha Kapoor, Assistant Secretary to Government is requested to submit the detailed Traveling Allowance Bill along with original journey tickets within the prescribed time as per Government instructions in the reference second cited.

5. Certified that the Officer has not availed Leave travel concession previously during this block period 2011-2012 (Any where in India).

6. Finance (Claims) Department are requested to draw and credit the amount to the Officer's Bank A/c through ECS.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**Dr. P.V. RAMESH  
PRINCIPAL SECRETARY TO GOVERNMENT (R&E)**

To  
The Officer.

**Copy to:**  
The Finance (Claims) Department.  
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.  
The Assistant to enter CLs.  
SF/SC's.

**//FORWARDED::BY ORDER//**

**SECTION OFFICER**